

# **Northeastern Catholic District School Board**

**Minutes of the Public Board Meeting** held on Saturday, October 25, 2008 at the Catholic Education Centre at 10:00 a.m.

**PRESENT:**

**Trustees:** Rick Brassard, Chair,  
Colleen Landers, Vice Chair  
Martin Drainville  
Elizabeth King  
Denis Lincez  
Steve Malciw  
Fred Salvador

**Student Trustee:** David Cahill

**Administration:** Paul Toffanello, Director of Education  
Tricia Wertz, Acting Superintendent of Education  
Mary-Lou Pollon, Manager of Financial Services  
Bob Landry, Manger of Plant  
Wendy Adams, Acting Manager of H.R.  
Glen Nakashoji, Manager of I.T.  
Lynn Fecteau, Communication Officer

**Staff:** Janice Viskovich, Executive Assistant and Recorder

**Regrets:** Peter Del Guidice

**Guests:** Betty Pichette, Principal

## **A. CALL TO ORDER**

### **A.1 Opening Prayer**

Rick Brassard, welcomed all guests and a prayer was recited with special intentions heard.

## **B. ROLL CALL**

### **Motion**

Resolution **08-200**

**MOVED BY:** D. Lincez

**SECONDED BY:** L. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative

C. **DECLARATIONS OF PECUNIARY INTEREST** - Nil

D. **APPROVAL OF AGENDA**

**Motion**

**Resolution 08-201**

MOVED BY: S. Malciw  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as presented.

**CARRIED**

E. **APPROVAL OF MINUTES**

**Motion**

**Resolution 08-202**

MOVED BY: L. King  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

- Public Board Meeting, held on September 30, 2008.

**CARRIED**

F. **PRESENTATIONS / DELEGATIONS** - Nil

G. **PRESENTATIONS AND REPORTS**

**G.1 Policy**

**G.1.1 Code of Conduct**

**Motion**

**Resolution 08-203**

MOVED BY: S. Malciw  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board amend the Board Policy at second and third reading.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.1 Policy - continued**

**G.1.2 Website Policy**

**Motion**

**Resolution 08-204**

MOVED BY: D. Lincez

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy at second and third reading.

**CARRIED**

**G.1.3 Use of Private Property**

**Motion**

**Resolution 08-205**

MOVED BY: L. King

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Transportation Policy as presented.

**CARRIED**

**G.1.4 Website Policy**

**Motion**

**Resolution 08-206**

MOVED BY: L. King

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board amend the Board Policy at first reading.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.2 Program –Tricia Stefanic Weltz**

**G.2.1 Report**

**Motion**

**Resolution 08-207**

MOVED BY: M. Drainville

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Acting Superintendent of Education's Report.

**CARRIED**

**G.2.2 Fundraising**

**Motion**

**Resolution 08-208**

MOVED BY: F. Salvador

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following fundraising request for St. Joseph School from November 3 to December 10, 2008.

**CARRIED**

Public Board Meeting óOctober 25, 2008

G. **PRESENTATIONS AND REPORTS** - continued

G.2 **Program** –Tricia Stefanic Weltz - continued

G.2.3 **Educational Excursion**

**Motion**

**Resolution 08-209**

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G. **PRESENTATIONS AND REPORTS** - continued

G.4 **Property** - Bob Landry

G.4.1 **Report** - Nil

G.5 **Business and Finance** - Mary-Lou Pollon

G.5.1 **Report**

**Motion**

**Resolution 08-211**

MOVED BY: M. Drainville

SECONDED BY: L. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board4 624.513.71 511.31 Tm

G. **PRESENTATIONS AND REPORTS** ócontinued

**G.5.2 Cheque Register, Payroll and Monthly Expenditures**  
**- for the month of August 2008**

**Motion**

**Resolution 08-213**

MOVED BY: F. Salvador

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million eight hundred twenty nine thousand four hundred twelve dollars and nine cents (\$1,829,412.09) in reference to the disbursements and payroll for the month of August 2008.

**CARRIED**

**Motion**

**Resolution 08-214**

MOVED BY: S. Malciw

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of one million nine hundred fifteen thousand nine hundred ninety-four dollars and sixty-six cents (\$1,915,994.66) in reference to the cheque reg 108 324.71 Tmd0

**G. PRESENTATIONS AND REPORTS ócontinued**

**G.5 Business and Finance –Mary Lou Pollon –continued**

**Motion**

**Resolution 08-216**

MOVED BY: M. Drainville

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Reconciliation Report (ISNC) for the fiscal year-ended August 31, 2008 as presented.

**CARRIED**

**G.6 Student Trustee - David Cahill**

David presented his report to the Board of Trustees and highlighted the activities taking place at O'Gorman High School.

**G.7 SEAC - Nil**

**G.8 OCSTA Board of Directors - Nil**

**G.9 Financial Report - Paul Toffanello –Nil**

**Communication Report –Lynn Fecteau**

Lynn tabled her report and highlighted the following:

Mozambique Fundraising Efforts –close to \$15,000.00 mark

MPAC –participated in training session regarding new software

Website –working with web master to develop school links

**Manager of Information Technology óGlen Nakashoji**

Glen tabled his report and highlighted the following:

Current focus –order and inventory management

Review of maintenance agreements



**H. COMMITTEE OF THE WHOLE**

**Motion**

**Resolution 08-217**

MOVED BY: S. Malciw  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**CARRIED**

**I. UNFINISHED BUSINESS - Nil**

**J. CORRESPONDENCE - Circulated**

**K. NEW BUSINESS - Nil**

**L. INFORMATION - Nil**

**M. FUTURE MEETINGS**

**Board Regular Meeting óSaturday, November 29, 2008 at 10:00 a.m.**

**N. ADJOURNMENT**

**Motion**

**Resolution 08-218**

MOVED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 12:01 p.m..

**CARRIED**

Public Board Meeting óOctober 25, 2008

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
(N.C.D.S.B.)**

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Chair of the Board

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Secretary-Treasurer